

# **Volleyball Set-up/Take-down Instructions – BEDFORD**

The first minor officiating team on a court Sunday morning and the last minor officiating team on a court Sunday evening are responsible for their respective court set-up or take-down.

- SAVA AGM March 27, 2007.

**If a minor officiating team fails to set up a minimum 5 minutes prior to match time, or take down properly, they will be charged a \$25.00 default fee and negative 1 in the standings for each occurrence.**

**- SAVA AGM March 27, 2007.**

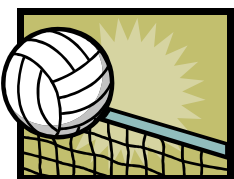
## **Bedford Road Gym (Courts 5 and 6):**

### **Set-up:**

- The school should be open shortly after 8:30 a.m.
- Caretakers will have tables and chairs available along the side of the gym in the morning.
- Use benches found along the gym walls.
- Nets, standards, ref stands, padding are found in the equipment room beside the main entrance.
- If available, use the school antennas.
- SAVA will drop off the flipcharts and score sheet binders (antennas if necessary)
- Place a garbage can between the courts, near the scorekeepers' tables.

### **Take-down:**

- Fold and roll nets as per instructions found in the equipment room.
- Place rolled nets and protective padding onto the equipment room shelves.
- Referee stands are to be placed at the back wall of the equipment room.
- Net standards are to be placed vertically in the equipment room.
- Be careful not to scratch the floor. Carry the equipment when possible.
- Tables & chairs get stacked and placed near the girls' change room door (diagonally opposite to the main gym entrance).
- Replace hole caps.
- Clearly labeled SAVA antennas, flipcharts & score sheet binders are to be placed OUTSIDE the equipment room door: to be picked up by SAVA
- If using Bedford's antennas, place in the equipment room with the net standards.
- Remove all noticeable debris from the floor. Use the garbage can!



**SAVA Executive**