

# Volleyball Set-up/Take-down Instructions – MOUNT ROYAL

The first minor officiating team on a court Sunday morning and the last minor officiating team on a court Sunday evening are responsible for their respective court set-up or take-down.

- SAVA AGM March 27, 2007.

**If a minor officiating team fails to set up a minimum 5 minutes prior to match time, or take down properly, they will be charged a \$25.00 default fee and negative 1 in the standings for each occurrence.**

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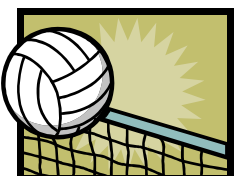
## **Mount Royal Girls Gym (Courts 1 and 2):**

- Nets, standards & protective padding are to be taken from and placed in the equipment room next to the stairs to the stage.
- Be careful not to scratch the floor. Carry the equipment when possible.
- Referee stands go in the equipment room as well. If not enough room, they can be put at the back of the stage against the wall.
- Tables, benches & chairs get stacked and placed on the stage as far back as possible.
- Replace hole caps.
- Clearly labeled SAVA antennas, flipcharts & score sheet binders are to be placed near the exit to the hallway: to be picked up by SAVA
- Garbage cans will be available all day *between* the two courts. Remove all noticeable debris from the floor.

## **Mount Royal Boys Gym (Courts 3 and 4):**

- Nets, standards & protective padding are to be taken from and placed in the equipment room between the 2 courts.
- Be careful not to scratch the floor. Carry the equipment when possible.
- Referee stands can be put at the back of the stage in the **girls gym**.
- Tables, benches & chairs get stacked and placed **on the stage in the girls gym** as far back as possible.
- Replace hole caps.
- SAVA antennas, flipcharts & score sheet binders are to be placed **in the girls gym** near the exit to the hallway: to be picked up by SAVA
- Garbage cans will be available all day *between* the two courts. Remove all noticeable debris from the floor.

**\*\*The caretakers will open the school no later than 8:45 a.m.  
and will not lock up until 9:15 p.m.**



**SAVA Executive**